

Wake County Public School System -School Improvement Planning Summary of Goals, Key Processes and Action Steps 2005-2008	
Board Goal: <i>By 2008, 95% of students in grades 3 through 12 will be at or above grade level as measured by NC EOG or EOC tests, and all student groups will demonstrate high growth.</i>	
SCHOOL: Apex MS	LEA: Wake County (920)
SCHOOL GOAL: Reading	GOAL MANAGER: Administration and Language Arts Chair

Key Processes & Action Steps: (3 Key Processes)

1	Key Process: Revise Bell Schedule
Process Manager:	Administration
Completion Date:	5/06
Resources:	Allotments Schedules
Restrainers:	Will take time from other areas
Process Checks:	Master schedule Staff development schedule SIP meetings EOG and AYP data Staff reflections

Action Steps:

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| 1 | <p>Action Step: Provide for common planning for grade level language arts teachers</p> <p>Completion Date: 5/06</p> <p>Process Check: See Above</p> |
| 2 | <p>Action Step: Provide job embedded staff development on literacy</p> <p>Completion Date: 5/06</p> <p>Process Check: See Above</p> |
| 3 | <p>Action Step: Provide additional time to meet the needs of our students in literacy instruction</p> <p>Completion Date: 5/06</p> <p>Process Check: See Above</p> |

2	Key Process:	Provide differentiated instruction
	Process Manager:	AG teacher
	Completion Date:	5/06
	Resources:	AG teacher IRT Administration Curriculum mapping
	Restrainers:	Time for staff development
	Process Checks:	Staff development schedule Curriculum mapping Lesson plans Administrative observations Walk-through data
Action Steps:		
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>1 Action Step: Provide staff development related to differentiation Completion Date: 5/06 Process Check: See Above</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>2 Action Step: Promote a professional learning community to increase differentiated instruction Completion Date: 5/06 Process Check: See Above</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>3 Action Step: Use best practices to increase literacy Completion Date: 5/06 Process Check: See Above</p> </div>		

3	Key Process:	Utilize data for instructional purposes
	Process Manager:	Administration and IRT
	Completion Date:	5/06
		Data Administration

Resources:	AG teacher IRT Blue Diamond Walk-through Curriculum mapping
Restrainers:	Availability of computer lab Inability to access Blue Diamond software in a timely manner
Process Checks:	Staff development schedules EOG data Blue Diamond data Walk-through data

Action Steps:

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| 1 | <p>Action Step: Provide staff development and resources to address literacy goals</p> <p>Completion Date: 5/06</p> <p>Process Check: See Above</p> |
| 2 | <p>Action Step: Provide data resources and analysis to identify literacy needs through collaborative meetings</p> <p>Completion Date: 5/06</p> <p>Process Check: See Above</p> |
| 3 | <p>Action Step: Use real time data to assess literacy goals</p> <p>Completion Date: 5/06</p> <p>Process Check: See Above</p> |